

## CHAPEL OFFERING CONTROL SHEET

1. DATE	2. TIME	3. ATTENDANCE	4. COMMUNICANTS
5. CHAPEL	6. DENOMINATION	7. SERVICE CONDUCTED BY	

DESIGNATED OFFERING: A) FOR \_\_\_\_\_  
 B) APPROVED IN FUND COUNCIL MINUTES DATED \_\_\_\_\_ PARAGRAPH NUMBER \_\_\_\_\_

\* DESIGNATED OFFERINGS must receive prior approval of the Fund Council and be announced to the congregation before collection. Copies of the service bulletin containing the printed announcement should accompany this sheet.

### U.S. DOLLARS

### KOREAN WON

CHECK # & NAME	U.S. DOLLAR AMOUNT	DENOM	QTY	U.S. DOLLAR AMOUNT	DENOM	QTY	KOREAN WON AMOUNT	
1.		\$.01			W 1			
2.		\$.05			W 5			
3.		\$.10			W 10			
4.		\$.25			W 50			
5.		\$.50			W 100			
6.		<b>TOTAL COIN</b>			W 500			
7.					W 1K			
8.		<b>DENOM</b>	<b>QTY</b>	<b>U.S. DOLLAR AMOUNT</b>	W 5K			
9.		\$ 1			W 10K			
10.		\$ 2			W			
11.		\$ 5			W			
12.		\$ 10			<b>TOTAL KOREAN WON</b>			
13.		\$ 20						
14.		\$ 50						
15.		\$100						
16.		<b>TOTAL CURRENCY</b>						
17.								
18.		<b>U.S. DOLLAR TOTALS</b>						
19.		TOTAL COIN						
20.		TOTAL CURRENCY						
21.		TOTAL CHECKS						
22.		<b>TOTAL</b>						
23.								
24.								

**NOTE:** Chapel Offering Control Sheet must be completed for each regularly scheduled and special service even if no offering is taken or if service is cancelled.

#### AUTHENTICATION

(Counters/Ushers whose signatures are required below must be two non-related individuals over 18, one of whom is not chapel staff.)

COUNTED AND RECORDED BY:
COUNTED AND RECORDED BY:
VERIFIED AND RECEIVED BY:
VERIFIED AND RECEIVED BY <i>(Chaplain)</i> :
FUND CUSTODIAN/CLERK/SIGNATURE: